HEALTHWATCH WIRRAL CIC

Notes of the Healthwatch Wirral Board Meeting
held in-person on 9th April 2026 at 2pm, and via MS Teams.

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PART A - PUBLIC QUESTION TIME

No questions had been raised by the public.

1. PRESENT

- Bill Wyllie (BW) Healthwatch Wirral Board Director and Chair
- Linda Jones (LJ) Healthwatch Wirral Board Director
- Karen Prior (KP) Healthwatch Wirral CEO
- Prof. James Kingsland (JPK) Healthwatch Wirral Board Director (MS Teams)
- Nicola Thompson (NT) Healthwatch Wirral Board Director (MS Teams)

IN ATTENDANCE

- Laura Peter (LP) Healthwatch Wirral Business Support Officer & Minute Taker
- Paul Davies (PDa) Healthwatch Wirral Finance Support.

2. MINUTES & MATTERS ARISING

The minutes from the previous meeting 21 Jan 2026 were received and agreed as an accurate record.

3. REGISTER OF INTEREST

KP has a Trust Governor Role at Wirral Community Health & Care Trust. KP clarified that arrangements continue for the integration of Wirral University Teaching Hospital NHS Foundation Trust (WUTH) and Wirral Community Health & Care NHS Foundation Trust (WCHC) and that the Boards of Governors for each entity currently continue to meet separately with a focus on the Governor membership to which they are aligned, and they currently also meet jointly.

PART B – PROCEDURAL, FINANCIAL

4. CURRENT FINANCES

PDa presented Financial Reports March 2026 and a brief 10 Year Financial Summary April 2016 – March 2026, and from these highlighted increases for the year in some unbudgeted figures, in payroll and in office rental figures, and

explained the loss shown for the year within the wider context of the accruals basis figures shown in the 10 Year Financial Summary 2016-2026.

PDa clarified why the HWW vehicle figures are included in the unbudgeted figures.

Board agreed that PDa can submit accounts to APH Accountants for onward submission to Companies House.

KP added that:

- Moving forward, expenditure will be reduced due to lower HIU staff costs, and work has been done to reduce other expenditure such as monthly outgoings for IT and website support.
- [...] omitted due to commercially sensitive information.

5. HEALTH & SAFETY

There were no health & safety issues identified this quarter.

6. COMPLIANCE

There were no GDPR issues or breaches identified this quarter.

KP raised 3 recent instances of cause for concern in relation to Safeguarding; 2 complaints and 1 alert. KP is satisfied that the issues relating to Safeguarding processes are being heard and meetings have been arranged to discuss how learning can be embedded for an improved service. [...] BW stated that Board must be aware of obligations to mind the reputation of HWW as an organisation and of protecting HWW staff.

7. HR & STAFF DEVELOPMENT AND CARE

KP gave updates to the Board in regard to upcoming staff changes.

NT shared updates in regard to the Employment Rights Act 2025, and will share details with KP. KP will forward current HWW staff contract template/s to NT for NT's comments in regard to any necessary updates to contracts, policy documents and handbooks.

8. RISK MANAGEMENT

There were no risk management issues identified this quarter.

QUALITY OBJECTIVES AND OPERATIONAL PERFORMANCE

9. HWW MANAGERS REPORT TO BOARD (KP)

KP expanded on HWW Manager's report and added RE *Funded projects*:

- [...]
- KP highlighted that Carer Forum funding ceased from end March 26.
- The HW contract may potentially continue to 2028.
- [...]

Management Action / Conformance Log

There were no Management actions or conformance issues identified to log this quarter.

11. REPORTS FOR BOARD

- E&V Report for Nazareth House Nursing Home was submitted to Board by email in Mar 26 and has been approved.
- E&V Report for A&E Corridor Care was submitted to Board by email in Mar 26 and has been approved, subject to Manager's Comments being added.

ORGANISATIONAL DEVELOPMENT

12. CONTRACT .

See notes in HWW Manager's report & (7) & (8) above.

13. Any Other Business

- JK mentioned the Neighbourhoods programme, and KP asked if HWW can be included, citing links to South Wiral PCN and Moreton & Meols PCN. KP asked if there are any multidisciplinary meetings, and mentioned the Provider Alliance. JK offered to supply more details separately.
- LJ mentioned recent correspondence from Ian Porter ref North West Regional Hoarding Conference . At KP's request, LJ agreed to attend the Conference on 12 May.

DATE & TIME OF NEXT MEETING:

Next meeting is proposed for either Thurs 18th June 26 at 2pm or Weds 24th June 2026 at 2pm at LBC – Board and attendees to confirm availability to LP.